



P.S.101Q

THE SCHOOL IN THE GARDENS

2 RUSSELL PLACE, FOREST HILLS, NY 11375

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Monique Paniagua, *Principal* Laura Fahey, *Assistant Principal* Evangelia Giamadakis, *Assistant Principal I.A*

Travel Form

Date _____

Note according to P.S. 101 attendance policy: Pupil lateness and absence directly affect the quality of class work and homework. Please consider this when planning family vacations.

An extended absence is considered unauthorized. Your child’s permanent record reflects all absences.

I authorize the absence of my child _____ from class

_____ at PS/IS 101 on ____/____/____ to ____/____/____ (Departure and return dates) (Returning to school on ____/____/____)

The reason for this absence is:

_____ Vacation in State

_____ Vacation Out of State _____ (Please Provide Plane Tickets)

_____ Vacation Out of Country _____ (Please Provide Plane Tickets)

_____ Out of Country - Reason _____ (Please Provide Plane Tickets)

_____ Other _____

Child _____ DOB ____/____/____ OSIS# ____/____/____

Parent or Legal Guardian _____

Parent’s Signature _____

Phone: _____ Email: _____

